



LOWER SCHOOL • MIDDLE SCHOOL • HIGH SCHOOL

15 Tower Hill Road • Mountain Lakes, NJ 07046 • 973-334-1234 • www.craigschool.org
24 Changebridge Road • Montville, NJ 07045 • 973-334-1234 • www.craigschool.org

Craig High School Calendar 2023-2024

August

Tuesday, August 29th

Welcome Back Cookout (11AM)

September

Monday, September 4th

School CLOSED: Labor Day

Tuesday, September 5th

Opening Day: Classes Begin

Thursday, September 21st

12PM DISMISSAL: Back to School Night 6:30PM

Monday, September 25th

School CLOSED: Yom Kippur

October

Saturday, October 14th

Annual Craig School Drive-In (Montville Campus)

Thursday, October 26th

1st Trimester Progress Reports

November

Friday, November 3rd

12PM DISMISSAL: Faculty Forum

Monday, November 6th

Picture Day

Thursday-Friday, November 9th-10th

School CLOSED: Parent-Teacher Conferences - All Divisions

Tuesday, November 21st

12PM DISMISSAL: Thanksgiving Break

Wednesday-Friday, November 22nd-24th

School CLOSED: Thanksgiving Break

December

Friday, December 1st

12PM DISMISSAL: Faculty Forum

Monday-Wednesday, December 11th-13th

12PM DISMISSAL: 1st Trimester Exams

Thursday, December 14th

12PM DISMISSAL: 1st Trimester Report Cards

Friday, December 15th

12PM DISMISSAL: Winter Spirit Day

Monday, December 18th-Monday, January 1st

School CLOSED: Holiday Break

January

Tuesday, January 2nd

School CLOSED: Faculty Forum

Wednesday, January 3rd

Classes Resume/Start of the 2nd Trimester

Monday, January 15th

School CLOSED: Martin Luther King Jr. Day

February

Thursday, February 15th

2nd Trimester Progress Reports

Friday, February 16th

12PM DISMISSAL: Faculty Forum

Monday-Tuesday, February 19th-20th

School CLOSED: Mid-Winter Break

March

Monday-Friday, March 18th-22nd

12PM DISMISSAL: PT Conferences and 2nd Trimester Exams

Saturday, March 23rd

Annual Culinary Throwdown

Monday, March 25th

2nd Trimester Report Cards/Start of the 3rd Trimester

Friday, March 29th

School CLOSED: Good Friday

April

Monday-Friday, April 1st-5th

School CLOSED: Spring Break

Monday, April 8th

Classes Resume

Friday, April 19th

12PM DISMISSAL: Faculty Forum

May

Thursday, May 16th

3rd Trimester Progress Reports

Friday, May 17th

12PM DISMISSAL: Faculty Forum

Thursday, May 23rd

Awards Ceremony and Community Cookout (12:30PM)

Monday, May 27th

School CLOSED: Memorial Day

June

Friday, June 7th

12PM DISMISSAL: Graduation

Monday-Wednesday, June 10th-12th

12PM DISMISSAL: 3rd Trimester Exams

Thursday, June 13th

12PM DISMISSAL: 3rd Trimester Report Cards

Friday, June 14th

12PM DISMISSAL: Last Day of School/Spring Spirit Day

July

July 8th - August 2nd

Craig High Summer School



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Craig School High School SUPPLY LIST 2023-2024

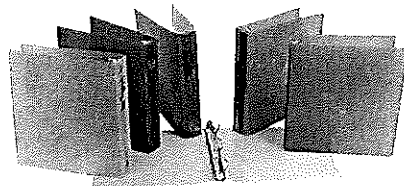
The following is a list of everything that students will need to start off the new school year. The right tools for the right job! For our upperclassmen and women, many of these items you have from last year...if you kept them!

- Laptop Backpack



YOREPEK 50L Travel Backpack with built-in USB Charging Port, TSA Friendly Business College Bookbags Fit 17 Inch Laptops (on Amazon for \$27.19 which is 55% off and endorsed by Dr. Cap who has the same one)

- TI-83, TI-83 Plus, OR TI-84 Graphing Calculator
- Six 1' to 1.5' Individual Subject Binders



- 6 Sets of Tab Dividers for Each Binder (at least 4 Tabs per set)
- Pencils and Pens
- Retractable Highlighters
- 6-Inch Ruler (Inch/Cm)
- Post Its (3' by 3')
- Earbuds/Headphones
- Reusable Water Bottles (two at least, one to be left in locker)
- PUBLIC Library Card
- Locker Organizers (OPTIONAL): dry erase board, magnetic clips, adjustable shelf



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August 2023

To Craig High School Parents:

Welcome to our new Craig High families and welcome back to our returning Craig High families! Many of you are familiar with the lunch program software we use at CHS called My Food Days which allows you to order and pay for lunches all online. Below is a write-up/reminder of how to use it from My Food Days.

Our lunch program will be using vendors local to our Montville location to supply our students with lunches. Some of our past favorites have included Pizza Cucina and Fortune City. In addition to ordering daily lunches, there are a variety of additional items that will be available every day including various snacks and drinks.

Our ordering process is monthly with our ordering window opening up on the 15th of the current month to place orders for lunches for the following month. For September lunches, you will be able to start ordering on August 15th and the ordering will close at midnight on August 25th. Orders must be placed for the entire month. Credit will be given for days when the school is unexpectedly closed due to weather.

Once you sign your teen up in the My Food Days software, you will receive an email when the ordering run for the month is open. By signing up, you will be able to see what our lunch program is offering that month and the prices of each item. We think we have a great selection of items that our kids will enjoy and there is truly something for everyone.

If you have any questions, please let me know. You can reach me at ajahn@craigschool.org

Amanda Jahn
CHS Lunch Program Chair

Welcome

Welcome to the online ordering system for Craig High School using My Food Days.

What is myFoodDays?

myFoodDays is a program to automate the ordering of school lunches.

We will be using the URL www.myfooddays.com

By ordering online you can make sure your student has lunch delivered each school day.

In addition, you can:

- Pay online using a credit card, debit card or PayPal (Venmo coming soon)
- Have the system email your orders to you
- Look up your orders with our iPhone and Android Apps
- Download your orders to your desktop or mobile calendar
- Allow your teens to pick their lunch
- Get reminders via email for ordering and payments

How it works

myFoodDays works by taking orders online for CHS on a monthly basis. Ordering will open on the 15th of each month and close on the 25th of each month.

When we are ready to begin taking orders, we'll put the order period and menu or "Ordering Run" as we call it, online.

The system will email you to let you know that they're ready to take orders and for how long.

You can log onto the system as often as you like to place and adjust your order as long as you're all finished by the close of the ordering period or, what we call "*Close Date*" - the day that the orders and payments are due – the 25th of the month for our lunch program.

Once you've placed all of your orders for each teen, you can pay online in one payment. You can also pre-pay if you'd like to hold a reserve at myFoodDays.

And that's it; the day before the first food day you'll get an email reminding you of what you ordered. You can go on the system anytime to see what you ordered, you can print the orders or download them to your calendar.

You can also log on to the system through our iPhone/iPad and Android Apps that you can find in the App Store / Google Play Store.

Get Started

To order food on myFoodDays.com you'll first need to sign up, add child to your account and then order food. Once you've registered you can go back and change your order as often as you like up until the day the orders and payments are due or until you complete payment.

Note that the screens may look different if your school has customized the experience, colors and layout.

From any web browser, navigate to

<https://myFoodDays.com>

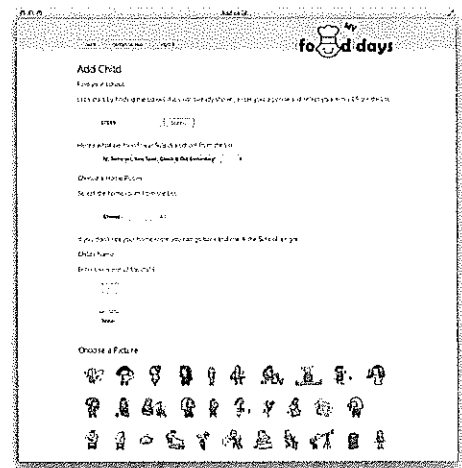


Sign Up

If you're new to myFoodDays you'll need to register, Click 'New Parents' or 'Sign up!'

New users will be taken to a signup wizard. Follow the instructions to complete the process.

As you're new to the system you'll be taken straight to the 'Add teen' page to add your first teen, again, follow the instructions down the page to complete the signup. PLEASE NOTE: ZIP CODE FOR CHS IS 07045. Then search for "NJ, Morris, Montville, The Craig School".



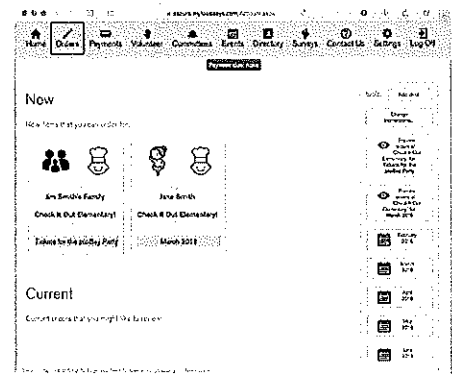
When you have added your first teen click 'Save'. If you have another child to add click 'I have another teen to add after this one!' before clicking Save. Once you have added your teen you will be taken to your Account Homepage.

Ordering

To order for your family you must be logged in. If you've just signed up; you're already in.

When you first sign in you'll be taken to your Account homepage where you'll find options for 'Account', 'Payments' and more depending upon the features that your school is using.

You'll see a list of your teens with the available ordering options for each of your teens grouped as new, current or past items.



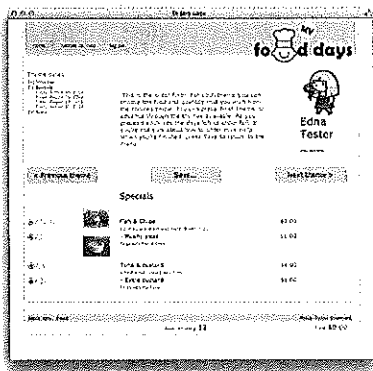
To order... Click on your teen or highlighted ordering run to start ordering for your teen or family.

Remember to click 'Done' when you have finished ordering to complete your order. You will need to order for each of your children this way before completing payment.

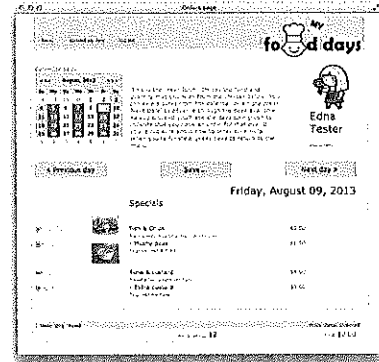
myFoodDays stores orders automatically as you proceed. If you decide that you don't want to keep an order, you **must** remove it otherwise the school may order your lunch and expect you to cover the cost.

Orders that are not completed and paid for within one day are deleted from the system, but you will receive an email stating that the order was deleted with the order information.

This is what the order form looks like:



As you step through the order by day or by theme and choose items, the days remaining will fall and the calendar, if shown, will change from Red to Green so you can see the days you have ordered for.



At the bottom of the page you will see your order list grow.

Review

When you have finished ordering click 'Done', this will pop up a box asking you "Where to next?" You can click to:

- Order for your other teens that are listed
- Copy this order to another teen in your school (if applicable)
- Choose *No more orders, go to payments...* to signify that you have no more orders and would like to see payments
- *Return to children...*

If you return to the children in your accounts page, you can download, print or export your orders to your calendar directly.

Payments



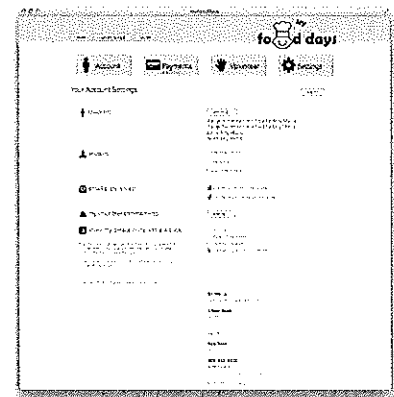
From the navigation bar across the top, choose "Payments". From here you can load your account from your credit card, debit card, PayPal account, or directly from your checking account using e-check. You can load enough to cover current payments or add extra to cover future orders and changes. Click on the 'Pay Now' button to complete the online payment by credit card, debit card or PayPal. At this time, we are not accepting checks.

Credits

If there is a "Snow day" or other problem, we can credit your account so that you receive a discount on your next order. That credit will show up on the payments page and will be deducted from the balance automatically. You do not need to 'apply' credits.

Settings

Here you can change your Account Settings, you can add a teen, delete a teen, and manage your email address, password, telephone number, and your email preferences.



Volunteers

We will not be using the volunteers' portion of MyFoodDays at this time. We will be reaching out via email for volunteers, as needed.

Questions

If you have any questions, please contact Amanda Jahn at ajahn@craigschool.org I will do my best to answer the questions and make sure all the kids get lunch!

PACS

Parent Association of The Craig School- High School Membership 2023-2024

Our goal has always been for 100% CSHS Parent membership in PACS and we get closer each year! Let's make this the year that every CSHS family is a member of our PACS! Enclosed you will find the PACS 2023-2024 membership form with some insights on the important role PACS serves at Craig and the various volunteer opportunities available.

Parent/Guardian Name(s) _____

Preferred Email _____

Preferred Contact Number _____

Student(s) Name _____

Student(s) Grade(s) _____

- | | |
|--|--|
| <input type="checkbox"/> PACS Membership | \$100 includes The Craig School Merchandise |
| <input type="checkbox"/> Holiday Gift for teachers and staff | \$_____ (suggested amount \$100 per student) |
| <input type="checkbox"/> Additional donation | \$_____ |
| Total included | \$_____ |

PAC MEMBERSHIP-Your PACS membership contribution will be used to support the students, families, and faculty during the 2023-2024 school year. Your donation will help support many unique events at The Craig High School such as Halloween Bash, Winter & Spring Spirit Days, Read Across America Student Breakfast, Teacher Appreciation Week, graduation events, and more. Return this form along with your payment to PACS – Treasurer, c/o The Craig School, 15 Tower Hill Road, Mountain Lakes, NJ 07046. Please indicate whether paying by cash, check (made out to The Craig School – PACS), or via PayPal to pacs@craigschool.org. Cash and checks are preferred to avoid PayPal processing fees.

HOLIDAY GIFT FOR TEACHERS AND STAFF-Your holiday gift donation will be collected to provide a monetary gift to thank ALL of the faculty and staff who give so much to our children throughout the year. Here at Craig, our students may have 7 to 10 teachers and various other staff members support them throughout each day. As a tradition, PACS organizes the collection of the funds and distribution to the faculty and staff while making holiday gifting more manageable for our families.



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Craig High Badger Cross Country (XC) Fall 2023

XC practices will start up in mid-late September and runs (both figuratively and literally) through late October. Practices will be from 3-4:30 PM twice a week and held on the Craig High campus in Montville. Practices are made up of various types of running (distance, interval, speed), core training including resistance tubes and medicine balls, and stretching.

When we run, we take advantage of the surrounding neighborhoods as well as our incredibly large school lot. Pick-up on practice days will be at 4:30 PM at the first-floor middle doors in the front of the school. We will be hosting an XC Info Session for interested runners at the start of the school year. If you have any XC questions please contact CSHS Cross Country Coach, Ms. Jodi Crum at JCrum@craigschool.org

	TUESDAY	THURSDAY
SEPTEMBER	12 19 26	14 28
OCTOBER	3 10 17 24	5 19 26

5-K Race Schedule

Our cross-country race schedule for the season traditionally includes two to three 5K races held somewhere in Morris County. Races are on the weekends (Saturday or Sunday mornings) starting in late September and wrapping up with our final race usually in late October-early November. Runners and parents will meet at the race location 20-30 minutes before race time at a designated location.

Races are optional but are an amazing experience and accomplishment. The cost for all races for the season and our x-country team shirt is \$75 (checks made payable to Craig School). We will register our student runners but parents, siblings, and relatives are welcome to register on their own and run with us! Our race schedule and registration links will be announced/shared in later September.



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HIGH SCHOOL PARENT/STUDENT HANDBOOK
ACKNOWLEDGEMENT
2023 - 2024

By my signature below, I acknowledge and agree that I have received and had the opportunity to read the Craig High Student/Parent Handbook. I further agree that my student will read, understand and abide by this Student/Parent Handbook.

Parent Name – Please Print

Parent Signature

Date

By my signature below, I acknowledge and agree that I have received and had the opportunity to read the Craig High Student/Parent Handbook. I further agree that I understand and will abide by this Student/Parent Handbook.

Student Name – Please Print

Student Signature

Date



THE
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ADMINISTRATIVE OFFICE

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One-to-One Laptop Agreement

Technology at Craig is seamlessly integrated into all facets of our curricula. It enhances learning and provides assistive technology via Craig's full complement of software and services. In addition, it allows our students to continue to learn when we cannot be in the same place at the same time. While our plan is to be together this fall, we must prepare for all scenarios. In order to address safety concerns, limit shared devices and surfaces throughout the school, and provide an equitable learning environment for all students, Craig will be issuing each student their own personally assigned laptop for the 2023-2024 school year. Each student will be responsible for its safekeeping and will be required to bring their device to and from school each day. It will also be expected that the device is fully charged each night. In the event it is not, each teacher will be provided with an emergency charge station and your child can turn your laptop in to their teacher. Additionally, it is understood that each student/family will be responsible for the cost of damages or replacement to their school issued devices.

The policies, procedures, and information laid out within this document outline the expectations for student participation in this program. This document must be signed and turned in before picking up your school issued device.

You and your child must read through & sign this agreement. By doing so you and your child are acknowledging your roles as responsible Digital Citizens and as responsible participants of our One-to-One Laptop Initiative.

- | |
|--|
| 1. Craig provides a loaned device to every student during their tenure at Craig. |
| 2. All Devices have been individually assigned to students, by number. Each student is responsible for their designated device. Students are not permitted to handle, carry or borrow unassigned devices. |
| 3. Pre-approved software and Google Extensions have been loaded for you. |

4. Users may not tamper with or change the configuration/settings of the Craig issued device. This includes Creating Pass Codes, Changing Passwords, Downloading, moving, deleting or reconfiguring of any App, Screen Savers or Background Photos.
5. Devices are Craig School property and designated for academic use only .
6. Assigned devices will travel with its user to and from school each day.
7. For sanitary reasons, each user must privately purchase earbuds for use with their laptop.
8. Responsible Digital Citizenship duties includes: <ul style="list-style-type: none"> ● Care for Devices – treat your devices with respect, disinfect them regularly ● No stickers on school issued devices. ● Report all damages to homeroom teacher immediately ● Use proper device carrying method, your homeroom teacher will instruct you. ● Observing Responsible Digital Citizens Pledge (found on the Craig School website) ● Observing Acceptable Use Policy (found on the Craig School website) ● Care for your charger and keep it with you at all times.
10. Technical support, assistance and services are issued to all students at Craig. However, device replacement cost will be furnished by the student/family. Total device replacement will cost \$300 and repair/damages will be estimated accordingly. Lost chargers will be replaced at cost of \$45.00. Craig will not be responsible for any locally saved data in the event needs to be reimaged. Please save all data to your Google Drive.

<u>Digital Citizenship – Student’s Pledge</u>	
1	I will not give out personal information (address, phone number, name and location of my school) without my parents’ permission.
2	I will tell a teacher right away if I come across any information that makes me feel uncomfortable.
3	I will never agree to get together with someone I “meet” online.
4	I will never send a photo of myself without first checking with my teachers.
5	I will not respond to any messages that are mean or in any way make me feel uncomfortable. If I get a message like that I will tell a teacher or my parent, immediately that they can help me handle it.

6	I will not give out my Internet passwords to anyone (even my best friends) other than my parents.
7	I will check with my teachers before downloading or installing apps.
8	I will be a responsible online citizen and not do anything that could hurt other people or is against the law.
9	I will help my parents understand how to have fun and learn things online and teach them things about the Internet, computers and other technology.
10	I understand that if I don't act responsibly with my device, I am at risk of not earning all of my points for the week.
<p><u>I agree to the above statements :</u></p> <p><u>Student's Name</u></p> <p>(Printed): _____</p> <p><u>Student Signature:</u></p> <p>_____</p> <p>I will help my child follow this agreement and will allow reasonable use of the Internet In accordance with these rules.</p> <p><u>Parent Signature:</u></p> <p>_____</p>	

Parent/Student Device User Agreement

<u>Terms of Agreement</u>	
1	Parent & Student have reviewed and agree to comply with the policies necessary for participation in the <u>One-to-One Laptop Initiative</u> . Parents consent to their child's participation in the program
2	Parent & Student have reviewed & agree with the " Acceptable Use Policy ", This document can be found on our Website www.craigschool.org
3	Parent & Student have reviewed and agree with the " Responsible Use of Devices " terms of this document.
4	Parent & Student have reviewed and agree to the terms and conditions of the " Digital Citizen " portion of this document.
5	Parent & Student understand and agree that the Device is the property of The Craig School , which has been loaned to them for 1 academic year and must surrender it whenever requested by school personnel.
6	Parent & Student understand that appropriate Craig staff may, at their discretion, review computer activity logs and Internet history on all devices to insure compliance with Craig School's Acceptable Use Policy.
7	Parent & Student understand that The Craig School has made reasonable and prudent attempts to ensure students use the Internet in a safe way as stated in the Acceptable Use" Policy found on the Craig School Website www.craigschool.org . However, our ability to filter content and access off of our school property is limited. Parents must be cognizant of this and can consult or technology department with any concerns.
8	Parent & Student understand that all lost or stolen tech equipment will be reported to police and tracing capabilities will be utilized to track and attempt to recover the device.
9.	Parent & Student consent to use of all web-based educational services utilized by The Craig School, including but not limited to Google Apps for Education, Learning Ally, Read & Write, Scholastic Student Reading Inventory and Lexia. I recognize that Craig is permitted to consent on my behalf for the collection of my child's personal information for the use and benefit of the school, and for no other commercial purposes."
10.	Parent & Student are aware that the audiobooks downloaded to their Learning Ally accounts must be school appropriate.

We have read and agree to the terms of the Parent/Student User Agreement.

PARENT/GUARDIAN

Print Name Clearly	Signature	Date (MM/DD/Y YYY)

STUDENT

Print Name Clearly	Signature	Date (MM/DD/Y YYY)

MEDIA CONSENT AND RELEASE

I hereby give The Craig School, their employees, representatives, successors, and assignees the right to record the image and/or voice and use the artwork and/or written work of my child on videotape, film, photographs, digital media, and any other electronic or print medium and to edit such recording at their discretion.

I waive any right to inspect and/or approve the finished product and do release The Craig School from any liability by virtue of distortion by processing. I further agree that these items may be used for publication, broadcast or reproduction without limitation or reservation or any fee.

I hereby release The Craig School, their Board of Trustees, employees, representatives, successors, assignees, and any using my child's image and/or voice, artwork, and/or written work pursuant to this media release from any and all claims, damages, liabilities, costs, and expenses which my child or I now have or may hereafter have by reason of use thereof.

I understand that my child's full name, address, and biographical information **will not** be made public.

I certify that I have read the Media Consent and Release Liability statement and fully understand its terms and conditions. I understand that the provisions of this release are legally binding.

Please check one:

I consent _____

I do not consent _____

Print Name of Parent/Guardian: _____

Parent/Guardian Signature: _____

Date: _____

Student' Name: _____

Student's Grade: _____

Craig High Summer Reading Books

Rising 11th and 12th Graders

WHERE THE CRAWDADS SING

By Delia Owens

For years, rumors of the “Marsh Girl” have haunted Barkley Cove, a quiet town on the North Carolina coast. So in late 1969, when handsome Chase Andrews is found dead, the locals immediately suspect Kya Clark, the so-called Marsh Girl. But Kya is not what they say. Sensitive and intelligent, she has survived for years alone in the marsh that she calls home, finding friends in the gulls and lessons in the sand. Then the time comes when she yearns to be loved. When two young men from town become intrigued by her wild beauty, Kya opens herself to a new life—until the unthinkable happens.

Rising 9th and 10th Graders

ENOLA HOLMES: THE CASE OF THE MISSING MARQUESS

By Nancy Springer

When Enola Holmes, the much younger sister of detective Sherlock Holmes, discovers her mother has disappeared—on her 14th birthday nonetheless—she knows she alone can find her. Disguising herself as a grieving widow, Enola sets out to the heart of London to uncover her mother’s whereabouts—but not even the last name Holmes can prepare her for what awaits. Suddenly involved in the kidnapping of the young Marquess of Basilwether, Enola must escape murderous villains, free the spoiled Marquess, and perhaps hardest of all, elude her shrewd older brother—all while collecting clues to her mother’s disappearance!

Craig High Summer Reading Assignment Options

You have six choices for your summer reading project. Choose one and use your creativity to create something amazing! All projects are due on the first day of school.

Book vs. The Movie: Watching a movie after reading the book is a wonderful way to reflect on what you have read and compare the original source with what Hollywood thinks works better on the big screen. Write a 1-2 page comparison and make sure to include:

- **BOOK STORYLINES:** What parts were in the book but were not in the movie? Why do you think the people who made the movie left out those parts?
- **MOVIE STORYLINES:** Were there any parts that were in the movie that were NOT in the book? Why do you think the people that made the movie ADDED those parts?
- **CHARACTERS:** Did they leave out any characters from the book or add any new ones in the Movie? If so, why do you think they were dropped or added and did it work?
- **MOVIE REVIEW:** Do you think the people who made the movie did a good job of adapting the book? Why or why not?
- **BOOK OR MOVIE:** Which did you enjoy more, the book or the movie, and why?

Badger Times Book Review: Let the world know what you thought of the book and whether it made your MUST READ list for Summer 2023. Your Book Review needs to include:

- **TALK ABOUT THE AUTHOR:** Give some background on the author that you find interesting.
- **BOOK COVER:** Describe it and share what it conveys about the book
- **CHARACTERS:** Who were the main characters and what did they do/what challenges they faced? Who was your favorite and why.
- **EVALUATE:** Share your favorite parts of the book and why? What was your least favorite part and why?
- **RECOMMEND:** Who would like this book? Did you like this book and would recommend it?

Alternate Ending: An alternate ending is an ending that is different than what the author wrote. You are changing how the novel actually ended. Start by writing a brief summary of the original ending. Then create an alternate ending to the novel that stays true to the story but provides your own take on a potential change of outcome. Could be a 2-3 page, typed, double-spaced paper.

Create a Graphic Novel: Turn the novel into a comic book. Provide colorful illustrations, dialogue, and narration. Your comic book must include at least 20 panels (no more than four per page; but two might be best to fit pictures and dialogue - through bubbles or narration) that should summarize the main events of the story. This may be hand drawn or created online.

An Interview: Prepare a script for an interview, with you as the interviewer, and one of the book's characters as the interviewee. Write both the questions and the answers you think that the character would give to those questions. This should include at least 15 questions and answers. Question answers must go beyond YES and NO responses. Make sure you elaborate on their responses.

Marketing Poster: Create a poster that sells your book and gives the viewer a general idea of what the book is about. List the characters and give descriptions of each or pair each character with a celebrity actor/actress that could potentially play them in the film rendition of the story. You must use both words and pictures. It can be like a movie poster or it can be like an ad that you might see in a magazine. Be creative and thorough.